



SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API
Recommendation Form)

Presented at GSC Meeting: 01/07/26

Department/Division Engineering and Public Works

Miner Road and Congress Avenue Intersection
Improvements/2019112

Project Name/Number _____

Contract Manager Holly Knight, P.E., Contracts Manager

Phone/ E-mail 561-684-4150

Estimated Date of Advertising Winter 2026 Estimated Dollar Value of Project \$2,210,000.

Type of Solicitation IFB - Construction Bid

DEPARTMENT/DIVISION/OFFICE

SIGNATURE AND DATE

Originating Department/Division

Kathleen O. Farnell 12/2/25

Department/Division Director

[Signature]

OEBO

[Signature] 12/9/25

Goal Setting Committee Chairperson



Solicitation Review and API Recommendation

Department/Division Engineering and Public Works/Roadway Production
Project Name/Number Miner Rd. and Congress Ave. Intersection Improvements/2019112
Contract Manager Holly Knight, P.E., Contracts Manager
Phone/e-Mail 561-684-4150
Estimated Date of Advertising Winter 2026 Estimated Dollar Value of Project \$2,210,000.
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The following steps have been taken in the review of the scope of services and terms:

EARLY/FORMAL REVIEW*



A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact SBE firms to respond.



Special contract requirements are included due to the following:



This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among SBE firms.



This solicitation review has considered and determined this contract is sized to maximize SBE participation in the bidding process. The following steps were taken:

- ☐ The following opportunities have been combined to increase the competition among SBE firms:

- ☐ The selection criteria will not unnecessarily restrict competition or adversely impact the ability for SBE firms to respond or participate as subcontractors. The following steps were taken:

- ☒ The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- ☒ Researched relative availability for the particular good or service at the prime and subcontractor levels.
- ☐ Consult with department management which API will create maximum opportunity for SBEs or prepare Waiver.
- ☒ Complete Goal Setting form with backup documentation.
- ☐ The originating department has determined there are no SBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- ☒ Forward to the OSBD for review.
- ☐ If the OSBD agrees, submit to the Purchasing or Originating Department.
- ☐ If the OSBD disagrees, change and submit to Purchasing or Originating Department.

MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OSBD for the Goal Setting Committee.

*A Solicitation Signature Page should be attached and signed at each step of the review process.

GOAL SETTING*

Project Summary Worksheet Availability Adjustment/Weighting

*Rev. 6.5.2025 pursuant to Emergency Ordinance 2025-014, approved on June 3, 2025

ORIGINATING DEPARTMENT: Engineering and Public Works

DATE: December 1, 2025

SOLICITATION NAME: Miner Road and Congress Avenue Intersection Improvements

PROJECT No. 2019112

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

SCOPE OF PROJECT:

This project is to provide EB to SB and WB to NB right turn lanes to the existing 3-lane undivided roadway on Miner Road at Congress Avenue intersection. The project extends west to Citrus Gen Drive.

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
91219	Clearing and Grubbing Services	\$ 259,000.00	11.72%
91223	Construction, General (Backfill Services, Digging, Ditching,	\$ 179,000.00	8.10%
91319	Construction, Curb and Gutter (includes Maintenance, Repair,	\$ 156,000.00	7.06%
91345	Construction, Sewer and Storm Drain	\$ 194,000.00	8.78%
91395	Paving/Resurfacing, Highway and Road	\$ 792,000.00	35.84%
96882	Traffic Signal Installation	\$ 630,000.00	28.51%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$2,210,000.00	100.00%

AVAILABILITY

COMMODITY	SBE	WBE	M/WBE	RACE/ETHNICITY				Total S/M/WBE	NON-SBE	TOTAL FIRM	PERCENT OF WORK
				AABE	NABE	HABE	ABE				
91219	15								33	48	11.72%
91223	12								79	91	8.10%
91319	13								73	86	7.06%
91345	12								58	70	8.78%
91395	6								35	41	35.84%
96882	0								8	8	28.51%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
Total	58								286	344	100.00%

COMMODITY AVAILABILITY

COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total S/M/WBE	NON-SMWBE		WEIGHT
91219	0.03662								0.08057		0.117
91223	0.01068								0.07031		0.081
91319	0.01067								0.05992		0.071
91345	0.01505								0.07273		0.088
91395	0.05244								0.30593		0.358
96882	0.00000								0.28507		0.285
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
0	0.00000								0.00000		0.000
TOTAL	0.12547								0.87453		
X 1	12.55%								87.45%		

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

GOAL SETTING*
Project Summary Worksheet
Availability Adjustment/Weighting

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ORIGINATING DEPARTMENT: Engineering and Public Works

DATE: December 1, 2025

SOLICITATION NAME: Miner Road and Congress Avenue Intersection Improvements

PROJECT No. 2019112

TYPE OF SOLICITATION: IFB

CATEGORY: CONSTRUCTION

AVAILABLE APIs:

SBE Subcontracting (Minimum of 10%)

DEPARTMENT RECOMMENDED API:

SBE Subcontracting (Minimum of 10%)

213 Holly B. Knight, P.E.

DEPARTMENT REPRESENTATIVE NAME

DEPARTMENT REPRESENTATIVE SIGNATURE

OEBO RECOMMENDED API:

SBE Subcontracting (Min. mandatory of 10%)

Terry Newton

OEBO REVIEWER NAME

OEBO REVIEWER SIGNATURE

12/1/2025

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: _____

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: _____

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE